

<p><b>1. To what size group will the speech be delivered?</b>          Large (100+ people), Medium (50 to 100 people), Small (25 to 50 people), Intimate (1 to 25 people)</p>	<p>Small</p>
<p><b>2. The speech will be delivered to a group made up of mostly?</b>          (Family, Friends, Colleagues, Business Associates, Employees, Clients, Media, Invited Guests, Crowd, Specific Ethnic Group, Children, Congregation, Teenagers, or other)</p>	<p>Family and friends</p>
<p><b>3. Where will the event be held?</b></p>	<p>Grave site</p>
<p><b>4. What kind of speech do you want?</b>          (Funny, Sentimental Heartwarming, Informative, Informative, Poetic, Serious, Dramatic, Story telling, Professional presentation, Combination of one or more styles)</p>	<p>Short summary - Family and friends gather on December 24th for a Vigil for my Daughter and twin Grand Daughters that were killed in a car accident. This will be the tenth anniversary of the date the accident occurred. Normally I write a short speech to read to the group but I am not a very good speech writer. Was looking for something special this year. You can add many styles as you would like. We are a christian bunch of people. Many denominations.</p>

<p><b>5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality.</b></p>	<p>Kim, my daughter - she was 24 years old, her personality was very caring and compassionate and could like up a room with her smile and charisma , fun loving, her laughter was very contagious. My twin grand daughter were not yet born, My daughter was on her way to deliver the twins when the accident occurred. She was 37 weeks pregnant.</p>
<p><b>6. Please share information about events or memories you have together that you would like mentioned in the speech.</b></p>	
<p><b>7. What do you want your audience to think or feel as a result of experiencing your presentation?</b></p>	
<p><b>8. Is there an action that you would like your audience to take as a result of experiencing your presentation?</b></p>	
<p><b>9. What is your deadline for delivering the speech?</b></p>	
<p><b>10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.</b></p>	