1. **To what size group will the speech be delivered?**
Large (100+ people)

 **2. The speech will be delivered to a group made up of mostly?**
(Family, Friends, Colleagues, Employees, Clients, Invited Guests, Specific Ethnic Group, Congregation, Teenagers)

**3. Where will the event be held?4. What kind of speech do you want?**
(Funny, Heartwarming, Informative, Story telling, Professional presentation, Combination of one or more styles)

**5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality. Francis and Nana. I am bestman to francis. Francis is in 40s with great sense of humor, always saying something funny, very friendly, has lots of family and friends, God fearing, goes to church every sunday. Went to school with him abroad and in the U.S. They have been married for a while but decided to do their wedding in their 40s**

**Nana loves to advice people, God fearing, loves her church members.**

**6. Please share information about events or memories you have together that you would like mentioned in the speech.**

 **Good memories: at undergrad most ladies preferred to be around him bcos he had great sense of humor, intelligent, serious with books, honest, humble, God fearing. See other attachment. Did my pre-pharmacy education with him. He was an inspirer during that period. Always encouraging you in all situations, no matter how difficult it is or was.**

**7. What do you want your audience to think or feel as a result of experiencing your presentation? That groom is a good person, great sense of humor, husband and wife love each other so much. See other attachement**

**8. Is there an action that you would like your audience to take as a result of experiencing your presentation? Not sure about this question but I will propose a toast**

**9. What is your deadline for delivering the speech? 1 week**

**10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.**

See attached already written speech. I will like the speech to be similar to the one I have already written making changes or adjustment using point number 3 above. The flow should be chronological as from high school through college and work but you guys are the professional so make necessary changes.