

**CLIENT QUESTIONNAIRE**

Dear Client,

 Please use this questionnaire to give us the information we need to craft a brilliant, custom-tailored speech for you. Bear in mind that we never use pre-existing templates or “stock” speeches to create our clients’ scripts; so the more information — and the more ***detailed*** the information — you give us, the more unique, personalized, and effective your speech will be.

 In filling in those questions that ask for written answers, ***please be as com-plete and as detailed as possible***. And don’t worry a bit about your own writing skills: That’s ***our*** job. All we need from you are the “facts,” in your own words, in any style you care to use — complete sentences, bullet-points, whatever you’re most comfortable with.

 By following these important guidelines, you’ll avoid the need for us to contact you for further details or information, and thus avoid the added cost that such communications entail.

 **[GRADUATION/COMMENCEMENT CEREMONY]**

First & last name honoree: There is no honoree, this is just a speech that I’m giving to my nursing cohort

Name of school:

West Coast University

First names of parents of recipient/honoree: No need for the parents name

Name of Speaker: Tangela Atkins

Relationship of speaker to honoree: There is no honoree, this is a pinning ceremony.

 Speaker is the: **O** Valedictorian **O** Salutatorian

Title/position of speaker (if known): My title is Registred Nurse

Title of speech (if known): No title needed

Significant others attending ceremony: None

Nature/composition of audience: My audience is 100 nursing students and their families.

*Please give us some personal details/memories/stories about the honoree or the speaker (for example, his/her personality, hobbies, interests, educational accomplishments, and so on):*

I would like for this speech to touch basis on the life of a nursing student, for it to have some funny aspects and also to be motivational. There is no honoree and no awards will be giving. We are receiving our nursing pins for becoming registred nurses. I’m looking for a speech that is no longer than 5 minutes. I’m sure you guys will do a good job, I can always add things to the speech if need be.