

**CLIENT QUESTIONNAIRE**

Dear Client,

 Please use this questionnaire to give us the information we need to craft a brilliant, custom-tailored speech for you. Bear in mind that we never use pre-existing templates or “stock” speeches to create our clients’ scripts; so the more information — and the more ***detailed*** the information — you give us, the more unique, personalized, and effective your speech will be.

 In filling in those questions that ask for written answers, ***please be as complete and as detailed as possible***. And don’t worry a bit about your own writing skills: That’s ***our*** job. All we need from you are the “facts,” in your own words, in any style you care to use — complete sentences, bullet-points, whatever you’re most comfortable with.

 By following these important guidelines, you’ll avoid the need for us to contact you for further details or information, and thus avoid the added cost that such communications entail.

**ADDITIONAL INFORMATION ABOUT THE SPEAKER**

1. What is the speaker/presenter’s experience at public speaking?

 **O** Very Little/No Experience **O** Some Experience **O** Very Experienced

2. What is the speaker/presenter’s confidence level in public speaking?

 **O** Little/No Confidence **O** Some Confidence **O** Highly confident

3. Is English the speaker/presenter’s native language? **O** Yes **O** No

4. With which other language(s) is the speaker/presenter familiar: \_\_\_\_\_\_\_\_\_\_\_

**[WEDDING (BEST MAN/MAID OF HONOR/PARENT OF BRIDE/GROOM) SPEECH]**

Type/nature of event (religious/non-religious; formal/casual:­­­­ Father of the Bride

Name of Speaker: Pete Henry

Relationship of speaker to the newlyweds: Father of the Bride

First & last name of bride: Chelsey

First & last name of groom: Foley

First & last name of best man:

First & last name of maid of honor:

First & last names of parents of groom: Deb and Pete

First & last names of parents of bride: Liz and Jeff

Venue (indoor/outdoor; church/other location):

Significant others attending ceremony:

Nature/composition of audience:

 *Outline for Speech presentation*

* *Welcome – What a beautiful wedding ceremony! Right*
	+ *This is my 3rd FOB Speech – Family and friends are going to need to put up with me again- Thanks for attending however*
	+ *Welcome to 1st time attendees*
		- *Match maker in the audience – Chelsey and Foley met in preschool and their teacher is in attendance – Miss Jan*
* *Foley Schreier side of the family*
	+ *Welcome*
	+ *So happy for Chelsey – Foley is a wonderful individual*
		- *Jeff and Liz – what a fine job raining this individual*
		- *We knew he’d fit into the family early on*
			* *Card playing – Competitive and doesn’t like to lose. Just like other Henry Family members*
	+ *Chelsey – What a beautiful bride. So happy for you. You knew early on how you would like things to be*
		- *Cheeseburger story – At a restaurant – “Can I have” what are they going to say? NO How’d you like it done – Chelsey’s answer – “GOOD”*
	+ *Chelsey and Foley – Your relationship*
		- *So happy to see the relationship grow throughout the years*
			* *Tremendous dedication to this relationship*
			* *Tremendous dedication to your professions*
			* *Tremendous dedication to your newly formed family*
				+ *Beautiful girl – Maeve*
			* *Remember a conversation with Foley during the recent past*
				+ *“We got this”*
				+ *“We need to stop this extended juvenile adolescence” – It’s time to move on*
				+ *Let me tell you how they have moved on from extended adolescence*

*In the last year:*

*Graduation from PT and Med school*

*Move to Bismarck, ND*

*Find a job in Bismarck*

*Moving back to MN – Having a newborn*

*Match Day*

*Moving to Kansas City*

* + *TOAST*
		- *Somehow tying in all this to their future*