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| **EZ Speech Writers****via****gmail.com** |

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Hello June:  Thank you for your recent speech writing order. Below are the details you need to answer, so the speechwriter could start working on it today: THIS IS A FUNERAL SPEECH.1.) Event date: \_\_9/29/22\_\_\_\_\_\_\_\_\_\_\_  Date by which you need to receive the speech?\_\_9/26/22\_\_\_\_\_\_\_\_\_2.) What is the location/venue (a hotel banquet room, school auditorium, business meeting room, stadium, press conference, park, place of worship, etc.)?Does the venue have a name (such as: West High School, Thompson Arena, Moonlight Wedding chapel, City Hall, etc.)?CHURCH3.) Name of person delivering speech (if client enter ‘same’)?SAME4.) Full name(s) of person(s), being honored or celebrated?Provide the title(s) (groom, bride, retiree, veteran, graduate, etc.)(R E V I S E D C O P Y) MR. HERBERT CYPHUS “TIM” HARRIS (WE CALLED HIM TIM). FUNERAL SPEECH FOR THEDECEASED (TIM)Memories, events, or incidents, (humorous/serious), that the speaker and the honoree share/shared and that should be woven into the speech? \_\_(ATTACHED NOTES)6.) Relationship between speaker and person, persons, or group, being recognized (i.e. boss, teacher, alumnus, brother, friend, maid of honor, etc.) THE SPEAKER IS HIS AUNT.7.) Where is the event (i.e. New England, west coast, Rocky Mountains) Indiana and does the weather or location factor into the speech event? THE EVENT TAKES PLACE IN THE STATE OF NORTH CAROLINA.8.)  How many people will be in attendance?  How is the audience comprised (students, student graduates, parents, family, friends, employees, wedding party, business clients or associates, etc.)?(APPROXIMATELY 200 – COMPRISED OF FAMILY, FRIENDS, CLASSMATES, ACQUAINTANCES)9.) What type of speech, or combination of types of speech do you want to deliver (sentimental, humorous, informative, heartwarming, inspirational, empathetic, celebrative, serious, dramatic with flare, storytelling, political, reminiscent, some poetry, a professional presentation)? (SADNESS AND TRIUMPH/ DRAMATIC WITH FLARE/STORYTELLING/REMINISCENT/ WITH A PROFESSIONAL DELIVERY)10.) Do you want the speech to be an incentive for your audience to do anything? If so, please explain.  (SUPPORTIVE) 11.) Are there any thoughts, feelings, emotions, that you would like your audience to experience after the speech/address/presentation? (SUPPORTIVE) (SADNESS THAT HE IS GONE)FINALLY: Please tell us any additional anecdotes, personalities, statistics, that may add to the depth of the speech/presentation?(NOTES ATTACHED)If you should need additional information, please call 757-214-5944.Regards, Emmil San PedroProject Managerwriters@ezspeechwriters.comPhone: +1 321-251-6977 / 202-465-4369UK: +44 (0) 20 3006 28 86FAX: 1-866-447-1384

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