**1. To what size group will the speech be delivered?**  
**Large (100+ people),**

**2. The speech will be delivered to a group made up of mostly?**  
(students, parents, school staff, board members).

**3. Where will the event be held? Auditorium**

**4. What kind of speech do you want?**  
(Motivational, Story telling, Some Funny sequences, futurist, Professional presentation, Combination of one or more styles)

**5. Is there a key person(s) to whom the speech will be given?** No specific one person, roughly 400 career and technical education high school students.

**6. Please share information about events or memories you have together that you would like mentioned in the speech.** Students have been together for 1-4 years, in specific career and technical programs specific to their skills, such as health careers, welding, engineering, electrical trades, etc…

**7. What do you want your audience to think or feel as a result of experiencing your presentation?** Want to the audience to feel proud of their accomplishments and making the a great choice to attend a career and technical high school. Motivated that they have the skills to preparation to join the workforce or next level of education.

**8. Is there an action that you would like your audience to take as a result of experiencing your presentation?.** What is your deadline for delivering the speech?, no specific action other than feeling good and proud, could result in referring others to the programs at the school. Ceremonies beginning March 1.

**10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.**