Thanks for choosing EZSpeechwriters! Please take a few minutes to completely fill out ***all*** the fields below. Your speech will be created based on this information provided. We ***do not*** provide extensive revisions once your speech has been written. Minor changes can be requested, however, any additional information provided after the speechwriter has begun writing or after the speech is completed ***may require a revision fee of $65.00***.

 Please highlight the areas below which are applicable to your speech needs.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| After Dinner Anniversary Armed Forces Awards Presentation Baptism Bar/Bat MitzvahBenediction Best Man Birthday PartyBusiness PresentationCharity EventChristmas PartyClub/Association MeetingCommemorative | Committee Conference Corporate Election Emotional Appeal Eulogy Family ReunionFarewell AddressFestivalFundraiser Funeral Graduation Holiday | Icebreaker Informative Inspirational Introduction InstructionalInvocation Keynote Love Poems Maid of HonorManagement TrainingMarriage Miscellaneous Motivational Open/Launch Party | Patriotic Persuasive Political CampaignPrayers Product Endorsement Product LaunchProfessional/Career Resignation Retirement Roast Safety GuidelinesSales PitchSales Training Scripts  | SeminarSermons Storytelling Testimonials Thank You Toastmaster Toasts Valedictorian/SalutatorianWedding Anniversary Wedding Wedding Vows Wedding Vow Renewal Welcome |

To what size group will the speech be delivered?

|  |  |  |  |
| --- | --- | --- | --- |
| Large (100+ people) |  Medium (50 to 100 people) |  Small (25 to 50 people) |  Intimate (1 to 25 people) |

The speech will be delivered to a group made up of mostly (check all that apply)…

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| family friends colleagues business associates | the press invited guests employees students | clientscrowd congregation children | menwomen teenagers specific ethnic group | an individual customers group membership attendees | senior citizens married couples singles adults mixed age/gender |

Where will the event be held?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| convention center meeting hall church synagogue | restaurant school college university | auditorium open-air venue park beach | conference/board room private home funeral home video presentation | community center theater botanical garden historical site | military installation museum ship sporting venue  |

Is there a key person to whom the speech will be given? Tell us about his/her personality, events or memories you have together. My son, Matthew

What do you want your audience to think, feel or do differently as a result of experiencing your presentation?

Finally, please provide your speechwriter with any ***additional information*** you would like to have included in your speech. Include all information you feel is ***essential to your speech***.

Any additional ***information provided later*** may require an ***additional revision fee of $65.00***. We do not provide extensive revisions according to personal preferences, etc.