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| **1. To what size group will the speech be delivered?** Large (100+ people), |  |
| **2. The speech will be delivered to a group made up of mostly?** (Colleagues, Students, Parents,, Employees, |  |
| **3. Where will the event be held?**  School Gymnasium |  |
| **4. What kind of speech do you want?** ( Informative, Serious, Story telling, Professional presentation, Combination of one or more styles) |  |
| **5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality.** Student body for Career & Technical High School Graduation |  |
| **6. Please share information about events or memories you have together that you would like mentioned in the speech.**  Student have spent 1-4 years at our school in a specific Career Tech Program |  |
| **7. What do you want your audience to think or feel as a result of experiencing your presentation?**  Want them to feel good about the choice they made to come to a Career Tech program, and finishing despite dealing with COVID pandemic |  |
| **8. Is there an action that you would like your audience to take as a result of experiencing your presentation?**  Continue to purse their dreams in their field of study, don’t stop here |  |
| **9. What is your deadline for delivering the speech?**  End of April. |  |
| **10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.** |  |