Larry Sprywa

Thanks for choosing EZSpeechwriters! Please take a few minutes to completely fill out ***all*** the fields below. Your speech will be created based on this information provided. We ***do not*** provide extensive revisions once your speech has been written. Minor changes can be requested, however, any additional information provided after the speechwriter has begun writing or after the speech is completed ***may require a revision fee***.

 Please highlight the areas below which are applicable to your speech needs.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| After Dinner Anniversary Armed Forces Awards Presentation Baptism Bar (Bat) Mitzvah Best Man Birthday Business Charity Christmas Club or Association College Education | Commemorative Committee Conference Corporate Election Emotional Appeal Eulogy Family Farewell Fundraiser Funeral Graduation Holiday/Festival | Icebreaker Informative Inspirational Introduction Invocation Keynote Love Poems Management Marriage Miscellaneous Motivational Openings/Launch Party | Patriotic Persuasive Political CampaignPrayers Product Endorsement Professional Career Resignation Retirement Roast Safety Sales Sales Training Scripts  | SeminarSermons Storytelling Testimonials Thank You Toastmaster Toasts Valedictorian Wedding Anniversary Wedding Wedding Vows Wedding Vow Renewal Welcome |

To what size group will the speech be delivered?

|  |  |  |  |
| --- | --- | --- | --- |
| Large (100+ people) |  Medium (50 to 100 people) |  Small (25 to 50 people) |  Intimate (1 to 25 people) |

The speech will be delivered to a group made up of mostly…

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| family friends colleagues business associates | the press invited guests employees students | clientscrowd congregation children | menwomen teenagers specific ethnic group | an individual customers group membership attendees | senior citizens married couples singles adults mixed age/gender |

Where will the event be held?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| convention center meeting hall church synagogue | restaurant school college university | auditorium open-air venue park beach | conference/board room private home funeral home video presentation | community center theater botanical garden historical site | military installation museum ship sporting venue  |

Approximately how long do you want your speech to be?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 to 5 minutes |  6 to 10 minutes |  11 to 15 minutes |  16 to 20 minutes |  21 to 30 minutes |  31+ minutes |

Is there a key person to whom the speech will be given? Tell us about his/her personality, events or memories you have together. This is the commencement address for a Catholic high school graduation. There will be a mass held prior to the address being given.

What do you want your audience to think, feel or do differently as a result of experiencing your presentation? I’ll be talking to the seniors so they know me, hopefully I’ve touched their lives in some way and I know I’ll remember them because I know each one of them. References to God are acceptable and expected as well as some humor ( I will be adding some humorous anecdotes about some of the students.).

Finally, please provide your speechwriter with any ***additional information*** you would like to have included in your speech. Include all information you feel is ***essential to your speech***. I would like to add some personal things once the speech is complete, mentioning some of the students by name and also some of the teachers and the members of the clergy that will be present.

Any additional ***information provided later*** may require an ***additional revision fee***. We do not provide extensive revisions according to personal preferences, etc.