**PLEASE COPY / PASTE THE FOLLOWING QUESTIONS INTO A WORD DOCUMENT AND ATTACH AS A FILE.**

**In case you have problems with the form, send us your word document with instructions to: instructions@ezspeechwriters.com**

**1. To what size group will the speech be delivered?**

Large (100+ people), Medium (50 to 100 people), Small (25 to 50 people), Intimate (1 to 25 people)

**Large**

**2. The speech will be delivered to a group made up of mostly?**

(Family, Friends, Colleagues, Business Associates, Employees, Clients, Media, Invited Guests, Crowd, Specific Ethnic Group, Children, Congregation, Teenagers, or other)

**Family & Friends**

**3. Where will the event be held?**

**At a Banquet Hall**

**4. What kind of speech do you want?**

(Funny,Sentimental Heartwarming, Informative, Informative, Poetic, Serious, Dramatic, Story telling, Professional presentation, Combination of one or more styles)

**Funny, Sentimental Heartwarming**

**5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality.**

**The speech is for commemorating 50th birthday of my one and only elder sister. Her name is ‘Shalu’. She is very social and family oriented; She is a house wife and very focused on attending to her 2 girls ‘Aneesha’ and ‘Aashna’ - especially when her husband ‘Anil’ is travelling all the time for business. She spends her time socializing with friends, cooking, entertaining guests and her kitty parties with friends. She absolutely loves to go on vacations.**

**6. Please share information about events or memories you have together that you would like mentioned in the speech.**

* **‘Shalu’ and I have been raised in a very small town called ‘RaeBareilly’**
* **We used to fight a lot - I mean literally - physical fights and with her long nails - you can guess who was the winner**
* **She helped me shave for the first time**
* **She is lucky to have found her husband ‘Anil’ who is doing very well financially, so she does not have to go to work - makes me jealous sometimes but that’s her good luck (because of her good deeds in her past life)**

**7. What do you want your audience to think or feel as a result of experiencing your presentation?**

**I want audience to laugh and yet feel that me and my sister share a special bond.**

**8. Is there an action that you would like your audience to take as a result of experiencing your presentation?**

**No action needed from audience.**

**9. What is your deadline for delivering the speech?**

**1 week from now (By Nov 5)**

**10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.**

* **‘Shalu’ has been taking care of my ailing dad along with my dearest brother-in-law ‘Anil’. I moved on to the US to pursue my dreams and In my absence, she has been playing the role of son and daughter which I appreciate very much.**

* **After my mom passed away 24 years ago, she has played a key role in my life in terms of advising me on big and small decisions both.**
* **We talk everyday on the phone and our bond is only getting stronger.**