

Grading Rubric and Speech Evaluation Form

Used for Speech #1 and Speech #2 assignments.

Name: _____

Section: 02D Summer 2015

GRADING TOPICS:	POINTS:	COMMENTS/SUBTOTALS:
INTRODUCTION:		
State name & gain attention /interest of audience	0 1 2	
State Purpose & Thesis	0 1 2	
Credibility Statement (clear & persuasive)	0 1 2	
Preview Main Points of speech	0 1 2	
Transition to Main Point I	0 1	<i>Introduction: _____ / 9 points</i>
BODY:		
Obvious & informative Main Points	0 1 2 3	
Main Points concise & relevant to Thesis	0 1 2 3 4	
Quality/Explanation of data/evidence	0 1 2 3 4	
Transitions between <u>each</u> Main Point	0 1 2 3	
<u>3</u> sources cited verbally in Body of speech to support Main Points: 1 _____ 2 _____ 3 _____ (2 points each = ___/6)		<i>Body: _____ / 20 points</i>
CONCLUSION:		
Transition to Conclusion & Inform speech is ending	0 1 2	
Summary of Main Points	0 1 2	
Restate Purpose & Thesis	0 1 2	
Closing statement: Thoughtful & insightful	0 1	
Invite questions: Open floor to Q & A	0 1	<i>Conclusion: _____ / 8 points</i>
DELIVERY:		
Professional image/appearance	0 1 2	
Enthusiastic/Positive	0 1 2	
Eye contact/Eye movement	0 1 2 3	
Movement (standing and appropriate use of movement to avoid looking rigid)	0 1 2	
Gestures	0 1 2 3	
Facial expressions/Smile	0 1 2	
Extemporaneous	0 1 2 3 4 5 6	
Vocal (volume, pitch, rate & variety)	0 1 2 3 4	
Word choice, Pronunciation & Articulation	0 1 2 3	
Vocalized pauses/fillers	0 1 2 3	
Interaction with audience	0 1	
Audience-centered (delivery, topic, organization, etc.)	0 1	<i>Delivery: _____ / 32 points</i>
MISC:		
Time limit: _____ <i>minutes</i> _____ <i>seconds</i>	0 1 2 3 4 5	<i>*There is a one point per minute deduction if speech is under <u>or</u> over allocated time limit. *</i>
Originality & Relevant business topic	0 1 2	
Visual aid (professional, added depth to speech, visible, explained & distributed/shown well)	0 1 2 3	<i>Misc.: _____ / 10 points</i>
PREPARATION OUTLINE:		
Format	0 1 2 3 4	
Content	0 1 2 3 4	
Depth/Detail	0 1 2 3 4	
<u>3</u> current, credible & <u>varied</u> sources	0 1 2 3	
Sources cited correctly in outline	0 1 2 3	
References Page in correct APA format	0 1 2 3	<i>Preparation Outline: _____ / 21 points</i>

_____ /100 points= (Letter Grade) _____