

**1. To what size group will the speech be delivered?**

Large (100+ people), Medium (50 to 100 people), Small (25 to 50 people), Intimate (1 to 25 people)

**Large 400 people have been invited. 50% will attend. It is also a Foundation fundraising event, in addition to the announcement of Wall of Honor recipients; Educator of the Year, Alumni Award, and Service Award, which I've been selected to receive.**

**2. The speech will be delivered to a group made up of mostly?**

(Family, Friends, Colleagues, Business Associates, Employees, Clients, Media, Invited Guests, Crowd, Specific Ethnic Group, Children, Congregation, Teenagers, or other)

**Religious, Board of Trustees, Donors, Colleagues, Alumni, Family, Friends, and Parents**

**3. Where will the event be held?**

**Muskegon Catholic Central cafeteria**

**4. What kind of speech do you want?**

(Funny, Sentimental Heartwarming, Informative, Poetic, Serious, Dramatic, Story telling, Professional presentation, Combination of one or more styles)

**Combination...a little humor (more serious of a person by nature, but love to laugh), heartwarming, story-telling with a hint of professionalism, but more of a personal and humble thank you for such a honor.**

**5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality.**

**I will be giving the speech. Type A personality, a bit more quiet around individuals I don't know, but vocal around those I do. More serious personality, however, I wish I had the wit and humor my husband was gifted with. Love to laugh. Extremely professional, many see me as very polished, confident with myself, direct for sure – which at times isn't always good but at times also a good trait to have, but also a colleague that when someone needs something done. Most importantly I'm always thinking of others vs. myself, and what I can do to provide support, fundraise for those in need, giving back to the community/school that has given so much to me and my family.**

**6. Please share information about events or memories you have together that you would like mentioned in the speech.**

**Importance of Catholic education and its values in life.**

**My parents who sacrificed to put myself and three siblings through Catholic schools**

**My mother, in immigrant from Czechoslovakia who came to the US at the age of 3 in 1925 and my Dad who at the same age of 3 was an orphan and who was raised in St. Johns Children Home in Muskegon. Their life was not easy, which life is not, but they found ways and made sacrifices to put all of their children through Catholic schools and teach us the faith that we continued on in our own families. Hoping that I've been able to instill in my children and grandchildren the importance of faith, and giving back in a humble and quiet way. Receiving this award yes an honor, but also makes me feel quite uncomfortable for I don't like talking about myself and accomplishments, but how I thoroughly enjoy doing things for others which brings me the most joy in life.**

**7. What do you want your audience to think or feel as a result of experiencing your presentation?**

**Not only how we have to continue to support Catholic education, but how honored I am to be selected as the recipient and with the hope that they will find within themselves to serve others as well without recognition. I found something online that I liked and that was the three B's....Be Honest, Be Pure, Be Humble. Which is the message I would like to mention somehow and convey.**

**8. Is there an action that you would like your audience to take as a result of experiencing your presentation?**

**Staying true to themselves and keep serving and loving the Lord through our actions towards others.**

**9. What is your deadline for delivering the speech?**

**The event is 10/16 but would like to have speech by 10/10 so I can review, add if necessary, and practice. I don't many that LOVE to speak publicly so practice I will want to do. But putting all of these thoughts together in an eloquent speech is not easy for me.**

**10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.**

**How far back my involvement in Catholic education goes:**

**12 years of Catholic education myself**

**16 years of Catholic education as a parent**

**24 years employed with Muskegon Catholic Central in an administrative executive support position**

**The importance of my families support over the years, and the support of my colleagues who I highly respect**

**The importance of MCC within the community**

**Giving of ourselves and our talents to benefits others in a humble and quiet manner most important.**

**Humility is something my husband and I have taught our children and it has been instilled in them as 30 year old adults with the hopes that humility will be taught to their children as well.**

**Servicing others is what God wants us to do each and every day, without recognition.  
Closing the speech with a reflective prayer regarding serving others so ALL can reflect on the message as they leave the event that evening, or if not a prayer a strong reflective message about serving others through Christ.**