1. **To what size group will the speech be delivered?**   
   Large (100+ people), Medium (50 to 100 people), Small (25 to 50 people), Intimate (1 to 25 people)**2. The speech will be delivered to a group made up of mostly?**   
   (Family, Friends, Colleagues, Business Associates, Employees, Clients, Media, Invited Guests, Crowd, Specific Ethnic Group, Children, Congregation, Teenagers, or other)**3. Where will the event be held?4. What kind of speech do you want?**  
   (Funny,Sentimental Heartwarming, Informative, Informative, Poetic, Serious, Dramatic, Storytelling, Professional presentation, Combination of one or more styles)**5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality.6. Please share information about events or memories you have together that you would like mentioned in the speech.7. What do you want your audience to think or feel as a result of experiencing your presentation?8. Is there an action that you would like your audience to take as a result of experiencing your presentation?9. What is your deadline for delivering the speech?10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.**
2. Group size will likely be in the medium range.
3. Speech will be made to group of Media, Invited Guests, Law Enforcement and City Officials.
4. The event will be held at a Sports Complex – indoors.
5. The speech should be educational from a Domestic Violence Specialist (Law Enforcement) – with a combination of Informative, Dramatic, and Heartwarming or Sentimental.
6. No key person – but possible victims of domestic violence may be in the audience.
7. Audience should feel no matter who they are, where they come from, how much money etc. they do or don’t have – Domestic Abuse is unacceptable and there is help for all.
8. Speak openly about domestic abuse, help teach its wrong, report it.
9. Deadline – I will need to present the speech on October 21, 2018.