EZ Speech Writers *Client Questionnaire*

Please answer all questions that apply to your speech. The more details and information we have, the better we can tailor your speech to your audience. **Failure to answer applicable questions may delay completion of your speech.**

1.) Event date **3/19/2022** Date by which you need to receive the speech? **earliest convenience**

2.) What is the location/venue (a hotel banquet room, school auditorium, business meeting room, stadium, press conference, park, place of worship, etc.)? Outdoor – Church garden

Does the venue have a name (such as: West High School, Thompson Arena, Moonlight Wedding chapel, City Hall, etc.)? Saint Joseph

3.) Name of person delivering speech (if client enter ‘same’)? Same

4.) Full name(s) of person(s), being honored or celebrated? **Thanking teachers** (see more notes below)

Provide the title(s) (groom, bride, retiree, veteran, graduate, etc.)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tell us about the person: (more room at bottom of page if necessary) Not honoring any person in particular just mention that we are privileged that the **Bishop, Chorbishop** are with us, thank parish priest for all his guidance to keep his vision for this church of building strong families moving forward.

5.) Are there specific memories, events, or incidents, (humorous/serious), that the speaker and the honoree share/shared and that should be woven into the speech? Building memories as being one community with

6.) Relationship between speaker and person, persons, or group, being recognized (i.e. boss, teacher, alumnus, brother, friend, maid of honor, etc.) See above #6 + teachers (very committed with strong vocation for teaching..) and chair of the event (they are moms)

6.) Where is the event (i.e. New England, west coast, Rocky Mountains) Phoenix, AZ and does the weather or location factor into the speech event? No\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7.) How many people will be in attendance? **325** How is the audience comprised (students, student graduates, parents, family, friends, employees, wedding party, business clients or associates, etc.)?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8.) What type of speech, or combination of types of speech do you want to deliver (sentimental, humorous, informative, heartwarming, inspirational, empathetic, celebrative, serious, dramatic with flare, storytelling, political, reminiscent, some poetry, a professional presentation)? Inspirational somehow humorous (i.e whenever we take a look at the world around us in the last couple of years, we are constantly reminded that anything and everything that we know could change in a split of a second, and the saying we often repeat (the day comes once won’t be replayed “I’ll say it in a different language, couldn’t be more true so enjoy every moment embrace the people around you and allow our children in their creative, innocent ways to brighten your evening with their performance..hope you will enjoy it as much as their teachers (list names) enjoyed preparing them thank them and thank their parents especially their moms who never fait to amaze us and inspire us with their shared purpose and concern to raise their children in a strong faith environment to be well centerd..etc. Enjoy and give a big hand to the students of Heritage & faith welcoming first the 1st graders who will be presenting St Joseph the Worker give them a big hand…

9.) Do you want the speech to be an incentive for your audience to do anything? If so, please explain. SEE notes above (8)

10.) Are there any thoughts, feelings, emotions, that you would like your audience to experience after the speech/address/presentation? Appreciation, joy of anticipation to watch kids performance

FINALLY: Please tell us any additional anecdotes, personalities, statistics, that may add to the depth of the speech/presentation? I’ll leave it to your expertise. Thanks much

Thank you: E Z Speech Writers