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| |  |  | | --- | --- | | **1. To what size group will the speech be delivered?**  Intimate (1 to 25 people) |  | | **2. The speech will be delivered to a group made up of mostly?**  classmate – freshman college |  | | **3. Where will the event be held?**  **classroom** |  | | **4. What kind of speech do you want?** Commemorative speech |  | | **5. Is there a key person(s) to whom the speech will be given? Tell us their name(s) and a little about his/her personality.**  **Name Gigi –** Dreamy, imaginative and intuitive. Sensitive and independent. Great imagination, very kind, love to be around people. |  | | **6. Please share information about events or memories you have together that you would like mentioned in the speech.**  The day she born, please find more detail in the outline attached. |  | | **7. What do you want your audience to think or feel as a result of experiencing your presentation?**  How she is special to me and how we overcome the situation. |  | | **8. Is there an action that you would like your audience to take as a result of experiencing your presentation?**  No |  | | **9. What is your deadline for delivering the speech?**  In a week from today |  | | **10. Finally, please provide your speechwriter with any additional information you would like to have included in your speech. Include all information you feel is essential to your speech.** |  | |
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